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SENATE

REPORT
113–41

AUTHORIZING EXPENDITURES BY COMMITTEES OF THE SENATE

JUNE 13, 2013.—Ordered to be printed

Mr. SCHUMER, from the Committee on Rules and Administration, submitted the following

R E P O R T

[To accompany S. Res. 64]

The Committee on Rules and Administration, having considered an original resolution (S. Res. 64) authorizing expenditures by committees of the Senate for the period of March 1, 2013, through September 30, 2013, reports it favorably without amendment and recommends that the resolution pass.

CHAIRMAN'S STATEMENT

Since the 101st Congress, the Rules Committee has favorably reported out and the Senate has agreed to an omnibus biennial committee funding authorization for the standing, special, and select committees of the Senate. This procedure has consistently received strong support from committee chairmen and ranking members.

At the beginning of the 113th Congress, the Rules Committee determined that it would report out an omnibus Committee funding resolution for only the 7-month period from March 1, 2013, through September 30 2013, because of the high level of uncertainty regarding appropriations available to committees for the full 2-year period. Subsequent authorizing resolutions will be required for the 12-month and 5-month periods.

S. Res. 64 represents a reduction in committee funding authorizations of 12 percent below the level of S. Res. 81 in the 112th Congress. The Rules Committee notified committees that it would issue "expenditure guidance" as necessary to bring actual committee spending into closer alignment with available appropriations as necessary during the 113th Congress.

During the 1990s, pursuant to Rule XXVII, most committees allocated their funding two-thirds for the majority and one-third for the minority. During the past decade, starting with the 107th Con-

gress, biennial negotiations over the allocation ratios for committee funding produced Leadership guidance, which the Rules Committee used to develop committee budget guidelines. The 109th Congress Leadership colloquy of January 6, 2005, set a minimum for the minority of 40 percent of personnel funds after allocations for non-designated administrative and clerical staff. The minority leader stated in the colloquy that he hoped never in the future would it be any lower, no matter which party is in control of the Senate.

In the 112th Congress, on February 3, 2011, the Leadership agreed on a new funding approach to be used in the 112th and stated their intention that it be used in future Congresses in place of biennial negotiations. That funding approach is based on the party division of the Senate but recognizes the majority's need for resources commensurate with its responsibilities in administering the committee. The Leadership agreed that 10 percent of the total majority and minority baseline salary amount, after allocations for administrative expenses and non-designated staff, would be set aside for the majority. The remaining 90 percent would be divided according to the party division of the Senate. For the 113th Congress, the party division for funding purposes is 55 for the majority, 45 for the minority.

Committee office space follows the same approach, with 10 percent of the total majority and minority (excluding non-designated staff) space set aside for the majority, and the remaining 90 percent divided according to the party division of the Senate. The Leadership colloquy further specified that regardless of the party division of the Senate, however, the minority share would never be less than 40 percent, and the majority would never exceed 60 percent including the 10 percent set aside for the majority. When Senate party ratios change, this approach provides greater stability than the earlier division of two-thirds for the majority and one-third for the minority.

The chairman and ranking member of any committee may, by mutual agreement, modify the apportionment of committee funding and office space.

The January 24, 2013, Joint Leadership colloquy and letter, submitted by the majority leader and the minority leader, are included below for informational purposes.

COLLOQUY

MR. REID. Mr. President, two years ago my friend the Republican leader and I expressed our intention that the funding allocation adopted for the 112th Congress would serve for that and future Congresses. Over the prior 20 years, the apportionment of committee funding had gone from a straight two-thirds for majority and one-third for minority during the 1990s, regardless of the size of the majority and minority, to biennial negotiations during the past decade. The new funding allocation for Senate committees was based on the party division of the Senate, with 10 percent of the total majority and minority salary baseline going to the majority for administrative expenses. However, regardless of the party division of the Senate, the minority share of the majority and minority salary baseline will never be less than 40 percent, and the majority share will never exceed 60 percent. This approach met our needs for the last Congress, and I would like to see it continue.

MR. MCCONNELL. Mr. President, I, too, would like to continue this approach for the 113th and future Congresses. It serves the interest of the Senate and the public by helping to retain core committee staff with institutional knowledge, regardless of which party is in the majority. We made a transition in the last Congress to restore special reserves to its historic purpose, but appropriations cuts prevented special reserves from being funded. To the extent possible, we should try to fund special reserves in order to be able to assist committees that face urgent, unanticipated, non-recurring needs. We know that we will continue to face tight budgets for the foreseeable future, and we have to bring funding authorizations more in line with our actual resources while ensuring that committees are able to fulfill their responsibilities. I look forward to continuing to work with my friend the majority leader to accomplish this.

MR. REID. I thank my friend, the Republican leader, and ask unanimous consent that a joint leadership letter be printed in the Record.

JOINT LEADERSHIP LETTER

We mutually commit to the following for the 113th Congress:

The budgets of the committees of the Senate, including joint and special committees, and all other subgroups, shall be apportioned to reflect the ratio of the Senate as of this date, including an additional ten percent (10%) from the majority and minority salary baseline to be allocated to the chairman for administrative expenses, to be determined by the Rules Committee.

Special Reserves has been restored to its historic purpose. Requests for funding will only be considered when submitted by a committee chairman and ranking member for unanticipated, non-recurring needs. Such requests shall be granted only upon the approval of the chairman and ranking member of the Rules Committee.

Funds for committee expenses shall be available to each chairman consistent with Senate rules and practices of the 112th Congress.

The chairman and ranking member of any committee may, by mutual agreement, modify the apportionment of committee funding and office space.

The division of committee office space shall be commensurate with this funding agreement.

BACKGROUND

Beginning in the 106th Congress, the biennial committee funding cycle was divided into three segments: the 7-month period from March 1 through September 30 of the first calendar year of the Congress; the 12-month period from October 1 of the first calendar year through September 30 of the second calendar year; and the 5-month period from October 1 of the second calendar year through the last day of February of the third calendar year.

For the 113th Congress, S. Res. 64 authorizes committee funding for only the 7-month period from March 1, 2013 through September

30, 2013. Additional authorization will be needed for the 12-month and 5-month period.

S. Res. 64, the omnibus committee funding resolution for the 113th Congress, was reported in lieu of Senate Resolutions 38, 39, 40, 42, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, and 59, which were reported by the Senate committees in conformance with paragraph 9 of Rule XXVI of the Standing Rules of the Senate and referred to the Committee on Rules and Administration. An original resolution, S. Res. 43, authorizing expenditures by the Committee on Rules and Administration, is on the Senate calendar (Order No. 17) and is obviated by passage of S. Res. 64, since funding for the Rules Committee's expenditures in the 113th Congress is included in the omnibus funding resolution.

The funding will be allocated according to the ratios in the Leadership colloquy. There are no amounts authorized for COLAs in the 113th Congress for fiscal year 2013. Therefore, committees were advised not to include COLAs in their budgets.

As stated in the Joint Leadership letter, the special reserves fund is being restored to its historic purpose. Requests for funding from special reserves will be considered only when submitted by a committee chairman and ranking member for unanticipated, nonrecurring needs and to the extent that appropriated funds are available for special reserves. The request must be approved by the chairman and ranking member of the Rules Committee.

Similar to procedures used during the previous five Congresses, the Rules Committee offered committees the opportunity to streamline the authorization process. Committees whose budget requests were within guidelines specified by the Joint Leadership agreement and whose questionnaires were jointly signed by the chairman and ranking member were not required to testify on their funding resolution before the Rules Committee. All committees funded by S. Res. 64 submitted budgets and questionnaires that conformed to the guidelines.

For the 113th Congress, the Rules Committee prepared an original funding resolution incorporating a budget amount at the guidelines level for every committee included in the resolution. The Senate passed S. Res. 64, on March 5, 2013, by unanimous consent and without amendment.

TEXT OF S. RES. 64

Sec. 1. Aggregate Authorization.

(a) IN GENERAL.—For purposes of carrying out the powers, duties, and functions under the Standing Rules of the Senate, and under the appropriate authorizing resolutions of the Senate there is authorized for the period March 1, 2013, through September 30, 2013, in the aggregate of $62,295,795, in accordance with the provisions of this resolution, for standing committees of the Senate, the Special Committee on Aging, the Select Committee on Intelligence, and the Committee on Indian Affairs.

Sec. 2. Committee on Agriculture, Nutrition, and Forestry

	FY 2013 (7 mths)
Salary Baseline	$2,400,634
2013 COLA	
Consultants	
Training	
Official Mail	5,321
Administrative Expenses	58,114
Budget Authority 113th Congress	2,464,069

Sec. 3. Committee on Armed Services

	FY 2013 (7 mths)
Salary Baseline	$4,111,321
2013 COLA	
Consultants	14,583
Training	4,667
Official Mail	4,083
Administrative Expenses	45,231
Budget Authority 113th Congress	4,179,885

Sec. 4. Committee on Banking, Housing, and Urban Affairs

	FY 2013 (7 mths)
Salary Baseline	$3,697,764
2013 COLA	
Consultants	10,267
Training	616
Official Mail	1,232
Administrative Expenses	77,806
Budget Authority 113th Congress	3,787,685

Sec. 5. Committee on the Budget

	FY 2013 (7 mths)
Salary Baseline	$3,900,668
2013 COLA	
Consultants	0
Training	0
Official Mail	9,454
Administrative Expenses	40,410
Budget Authority 113th Congress	3,950,532

Sec. 6. Committee on Commerce, Science, and Transportation

	FY 2013 (7 mths)
Salary Baseline	$3,992,079
2013 COLA	
Consultants	0
Training	0
Official Mail	10,500
Administrative Expenses	77,482
Budget Authority 113th Congress	4,080,061

Sec. 7. Committee on Energy and Natural Resources

	FY 2013 (7 mths)
Salary Baseline	$3,385,366
2013 COLA	
Consultants	0
Training	0
Official Mail	8,033
Administrative Expenses	59,984
Budget Authority 113th Congress	3,453,383

Sec. 8. Committee on Environment and Public Works

	FY 2013 (7 mths)
Salary Baseline	$3,062,534
2013 COLA	
Consultants	4,667
Training	1,166
Official Mail	8,416
Administrative Expenses	102,121
Budget Authority 113th Congress	3,178,904

Sec. 9. Committee on Finance

	FY 2013 (7 mths)
Salary Baseline	$4,567,382
2013 COLA	
Consultants	17,500
Training	5,833
Official Mail	10,480
Administrative Expenses	92,556
Budget Authority 113th Congress	4,693,751

Sec. 10. Committee on Foreign Relations

	FY 2013 (7 mths)
Salary Baseline	$3,774,721
2013 COLA	
Consultants	0
Training	0
Official Mail	9,380
Administrative Expenses	82,094
Budget Authority 113th Congress	3,866,195

Sec. 11. Committee on Health, Education, Labor, and Pensions

	FY 2013 (7 mths)
Salary Baseline	$5,272,435
2013 COLA	
Consultants	0
Training	0
Official Mail	11,505
Administrative Expenses	97,535
Budget Authority 113th Congress	5,381,475

Sec. 12. Committee on Homeland Security and Governmental Affairs

	FY 2013 (7 mths)
Salary Baseline	$5,956,573
2013 COLA	
Consultants	0
Training	0
Official Mail	13,806
Administrative Expenses	104,050
Budget Authority 113th Congress	6,074,429

Sec. 13. Committee on the Judiciary

	FY 2013 (7 mths)
Salary Baseline	$5,797,835
2013 COLA	
Consultants	0
Training	0
Official Mail	15,097
Administrative Expenses	69,199
Budget Authority 113th Congress	5,882,131

Sec. 14. Committee on Rules and Administration

	FY 2013 (7 mths)
Salary Baseline	$1,601,005
2013 COLA	
Consultants	0
Training	0
Official Mail	4,634
Administrative Expenses	14,192
Budget Authority 113th Congress	1,619,831

Sec. 15. Committee on Small Business and Entrepreneurship

	FY 2013 (7 mths)
Salary Baseline	$1,475,571
2013 COLA	
Consultants	0
Training	0
Official Mail	3,303
Administrative Expenses	46,043
Budget Authority 113th Congress	1,524,917

Sec. 16. Committee on Veterans' Affairs

	FY 2013 (7 mths)
Salary Baseline	$1,195,694
2013 COLA	
Consultants	30,000
Training	10,000
Official Mail	3,888
Administrative Expenses	170,388
Budget Authority 113th Congress	1,409,970

Sec. 17. Special Committee on Aging

	FY 2013 (7 mths)
Salary Baseline	$1,264,823
2013 COLA	
Consultants	0
Training	95,000
Official Mail	3,500
Administrative Expenses	341,338
Budget Authority 113th Congress	1,704,661

Sec. 18. Select Committee on Intelligence

	FY 2013 (7 mths)
Salary Baseline	$3,671,736
2013 COLA	
Consultants	10,000
Training	0
Official Mail	7,317
Administrative Expenses	50,167
Budget Authority 113th Congress	3,739,220

Sec. 19. Committee on Indian Affairs

	FY 2013 (7 mths)
Salary Baseline	$1,230,006
2013 COLA	
Consultants	0
Training	0
Official Mail	3,959
Administrative Expenses	70,731
Budget Authority 113th Congress	1,304,696

OVERTIME

Committees have been advised that any overtime costs mandated by the Congressional Accountability Act must be absorbed within salary baselines funded in S. Res. 64.

COST-OF-LIVING ADJUSTMENTS

There are no amounts authorized for COLAs in the 113th Congress for fiscal year 2013. Therefore, committees were advised not to include COLAs in their budgets. It is the intent of the Rules Committee that amounts for COLAs shall only be available to the extent they are authorized by the order of the President pro tempore of the Senate pursuant to 2 U.S.C. section 60a-1, and provided sufficient funds are appropriated to pay for such expenses.

CERTIFICATION OF COMMITTEE EXPENSES

Vouchers are not required for certain types of official expenses which instead are certified as owed to Senate support agencies providing such goods and services to Senate committees. Examples of certifiable expenses include, but are not limited to, telecommunications, stationery supplies, official mail, and expenses for Senate recording and photographic services. The certified expenses are submitted by the Senate support agencies to the Rules Committee for approval.

Section 1 of the FY 1994 Legislative Branch Appropriations Bill provided permanent language in statute addressing this issue (2 U.S.C. 68–8). Therefore, the specific authorization for certifications is no longer required in committee biennial funding resolutions and the language in section 1 of S. Res. 54 (107th Congress) has been modified by deleting section 1(b)(2) with the heading, VOUCHERS NOT REQUIRED.

PRINTING AND BINDING

Committee expenditures for printing and binding include the costs of preparation and publishing of documents in electronic and/or print format by GPO personnel. Although printing and binding funds are not included in individual committee budgets, the Committee on Rules and Administration advises all committees to be judicious in the use of these funds.

Printing and binding costs for committees authorized in S. Res. 81 decreased from the end of the 111th Congress to the end of the 112th Congress by $2,518,426.00.

The Committee reminds all Senate committees to adhere strictly to the provisions of Title 44 governing the printing and binding of documents.

A committee may not procure more than 300 copies of a hearing or other relevant documents except as authorized by 44 U.S.C. 703. Section 703 provides that extra copies not exceeding $700 in cost may be obtained upon an order of the Joint Committee on Printing; extra copies at a cost of $700 to $1,200 must be authorized by simple resolution of the Senate; and a cost exceeding $1,200 requires approval of both houses of Congress by concurrent or joint resolution. Such resolutions requesting printing are referred to the Committee on Rules and Administration.

"Extra copies" means additional numbers ordered at the time of original printing. Reprinting a document at a later time must be treated as a new publication.

Charges incurred by committees authorized by S. Res. 64 for GPO employees detailed as printers increased 12% from the 111th to the 112th Congress. The cost of GPO employees detailed as printers to the Appropriations Committee was $360,264.00 in 2011 and $366,263.00 in 2012. The Rules Committee encourages committees to reduce costs associated with GPO detailees while still receiving the services and support they need. Effective with the 112th Congress, committees wishing to obtain or continue the services of a GPO detailee are required to obtain prior approval in writing from the Committee on Rules and Administration. No detailee shall be approved for more than one year.

Every effort should be made to control costs by limiting the overtime of detailees. Committees that incur overtime charges on a recurring basis are advised to evaluate their printing operation and minimize a printer's overtime except on a temporary basis when the extraordinary cost can be justified by the need for timely delivery of the committee's legislative papers.

COST OF GOVERNMENT PRINTING OFFICE EMPLOYEES DETAILED AS PRINTERS TO COMMITTEES AUTHORIZED BY S. RES. 64

112TH CONGRESS

	2011	2012
S. Aging	$45,445.00	
S. Agriculture	105,864.00	90,720.00
S. Banking	190,955.00	155,763.00
S. Budget	90,526.00	64,368.00
S. Commerce	110,757.00	107,172.00
S. Energy	186,132.00	192,024.00
S. Environment	185,220.00	169,398.00
S. Finance	201,808.00	178,146.00
S. Foreign Relations	174,044.00	166,266.00
S. Health, Educ., Labor	94,993.00	65,682.00
S. Homeland Sec. and Gov't Affairs	106,548.00	92,286.00
S. Indian Affairs	95,388.00	88,128.00
S. Judiciary	83,406.00	92,826.00
S. Veterans' Affairs	98,554.00	96,984.00
Total	1,769,640.00	1,559,763.00

EMPLOYEES DETAILED FROM OTHER AGENCIES

Sections 2 through 19 of the omnibus resolution include specific authorizing language on the use of detailed employees on either a reimbursable or non-reimbursable basis. This language, which has been included in biennial funding resolutions since 1989, continues the practice of permitting the detail or assignment of personnel from departments or agencies of the Federal government to the staff of a committee with or without reimbursement of that person's salary.

Pursuant to Standing Rule XXVII, paragraph 4,

> "No committee shall appoint to its staff any experts or other personnel detailed or assigned from any department or agency of the Government, except with the written permission of the Committee on Rules and Administration."

The Committee on Rules and Administration may monitor expenditures associated with the use of detailed employees in order to evaluate overall committee spending.

APPROVED DETAILED EMPLOYEES FROM THE 112th CONGRESS

Committee	Agency	Start Date	End Date
AGING, Special Committee on	Government Accountability Office	4/25/2011	4/29/2011
AGRICULTURE Committee	U. S. Department of Agriculture	7/25/2011	5/31/2012
AGRICULTURE Committee	U. S. Department of Agriculture	9/6/2011	3/6/2012
AGRICULTURE Committee	U. S. Department of Agriculture	9/6/2011	12/21/2012
AGRICULTURE Committee	U. S. Department of Agriculture	9/13/2011	12/23/2011
AGRICULTURE Committee	U. S. Department of Agriculture	2/27/2012	5/25/2012
AGRICULTURE Committee	U. S. Department of Agriculture	3/19/2012	8/3/2012
AGRICULTURE Committee	U. S. Department of Agriculture	2/20/2013	2/28/2013
APPROPRIATIONS Committee	U. S. Department of Commerce	1/1/2011	5/31/2011
APPROPRIATIONS Committee	U. S. Coast Guard	1/1/2011	12/31/2012
APPROPRIATIONS Committee	U. S. Department of Agriculture	1/1/2011	12/31/2012
APPROPRIATIONS Committee	Government Printing Office	1/1/2011	1/1/2013
APPROPRIATIONS Committee	Government Printing Office	1/1/2011	1/1/2013
APPROPRIATIONS Committee	Government Printing Office	1/1/2011	1/1/2013
APPROPRIATIONS Committee	U. S. Department of Defense	2/10/2011	12/31/2011
APPROPRIATIONS Committee	Federal Aviation Administration	6/13/2011	12/31/2012
APPROPRIATIONS Committee	Federal Aviation Administration	6/6/2011	12/31/2012
APPROPRIATIONS Committee	Government Printing Office	6/23/2011	7/8/2011
APPROPRIATIONS Committee	Government Printing Office	7/18/2011	1/3/2013
APPROPRIATIONS Committee	U. S. Department of Agriculture	8/31/2011	12/23/2011
APPROPRIATIONS Committee	Government Printing Office	1/26/2012	1/3/2013
APPROPRIATIONS Committee	Government Printing Office	2/6/2012	1/3/2013
APPROPRIATIONS Committee	U. S. Department of Defense	2/7/2012	12/31/2012
APPROPRIATIONS Committee	U. S. Department of Defense	3/6/2012	9/30/2012
APPROPRIATIONS Committee	U. S. Environmental Protection Agency	2/21/2012	1/3/2013
APPROPRIATIONS Committee	U. S. Department of Health and Human Services	3/1/2012	12/31/2012
APPROPRIATIONS Committee	U. S. Agency for International Development	4/30/2012	9/30/2012
BANKING, Housing, and Urban Development	U. S. Department of Transportation	4/19/2011	5/27/2011
BANKING, Housing, and Urban Development	Office of the Comptroller of the Currency	9/26/2011	12/31/2012
BANKING, Housing, and Urban Development	U. S. Department of the Treasury	10/3/2011	1/3/2012
BANKING, Housing, and Urban Development	Federal Transit Administration	11/16/2011	12/23/2011
BANKING, Housing, and Urban Development	Internal Revenue Service	1/4/2012	12/31/2012
BANKING, Housing, and Urban Development	Federal Deposit Insurance Corporation	4/23/2012	12/31/2012
BANKING, Housing, and Urban Development	Congressional Research Service	4/30/2012	12/31/2012

BANKING, Housing, and Urban Development	Financial Stability Oversight Council	6/5/2012	7/5/2012
BUDGET Committee	Office of Management and Budget	3/1/2011	7/8/2011
BUDGET Committee	Office of Management and Budget	2/21/2012	6/30/2012
BUDGET Committee	Office of Management and Budget	2/25/2013	2/28/2013
COMMERCE Committee	Federal Trade Commission	3/1/2011	8/6/2012
COMMERCE Committee	Transportation Security Administration	3/1/2011	1/13/2012
COMMERCE Committee	U. S. Coast Guard	3/1/2011	2/28/2013
COMMERCE Committee	U. S. Coast Guard	3/2/2011	7/1/2012
COMMERCE Committee	NASA	3/7/2011	1/13/2012
COMMERCE Committee	Federal Communications Commission	5/12/2011	12/31/2012
COMMERCE Committee	U. S. Department of Transportation	10/24/2011	10/22/2012
COMMERCE Committee	NASA	11/21/2011	12/31/2011
COMMERCE Committee	Federal Aviation Administration	1/9/2012	12/31/2012
COMMERCE Committee	Transportation Security Administration	1/23/2012	12/31/2012
COMMERCE Committee	NASA	3/9/2012	1/2/2013
COMMERCE Committee	Federal Trade Commission	8/20/2012	2/28/2013
COMMERCE Committee	U. S. Coast Guard	7/27/2012	2/28/2013
COMMERCE Committee	Federal Aviation Administration	10/9/2012	2/28/2013
COMMERCE Committee	Government Accountability Office	2/4/2013	2/28/2013
ENERGY & Natural Resources Committee	U. S. Department of State	3/1/2011	5/31/2011
ENERGY & Natural Resources Committee	National Park Service	3/1/2011	12/31/2011
ENERGY & Natural Resources Committee	Federal Energy Regulatory Commission	3/1/2011	12/31/2011
ENERGY & Natural Resources Committee	U. S. Department of the Interior	1/17/2012	12/31/2012
ENERGY & Natural Resources Committee	U. S. Department of Energy	2/27/2012	12/31/2012
ENERGY & Natural Resources Committee	Office of Management and Budget	4/16/2012	8/10/2012
ENERGY & Natural Resources Committee	U. S. Department of Agriculture	2/4/2013	2/28/2013
ENERGY & Natural Resources Committee	U. S. Department of Agriculture	2/4/2013	2/28/2013
ENVIRONMENT and Public Works Committee	Government Accountability Office	5/23/2011	5/23/2012
ENVIRONMENT and Public Works Committee	Government Accountability Office	6/5/2012	12/31/2012
ETHICS, Select Committee	Government Accountability Office	5/18/2011	8/31/2011
ETHICS, Select Committee	Government Accountability Office	5/18/2011	9/30/2011
ETHICS, Select Committee	Government Accountability Office	5/9/2012	8/31/2012

ETHICS, Select Committee	Government Accountability Office	5/9/2012	8/31/2012
FINANCE Committee	U. S. Department of Health and Human Services	3/1/2011	3/31/2011
FINANCE Committee	U. S. Department of Health and Human Services	3/1/2011	5/31/2011
FINANCE Committee	U. S. Department of Health and Human Services	3/1/2011	6/18/2011
FINANCE Committee	Internal Revenue Service	3/1/2011	1/9/2012
FINANCE Committee	U. S. Department of Health and Human Services	3/1/2011	2/28/2013
FINANCE Committee	U. S. Department of the Treasury	3/1/2011	7/2/2011
FINANCE Committee	Social Security Administration	3/1/2011	9/30/2012
FINANCE Committee	Environmental Protection Agency	3/1/2011	12/31/2011
FINANCE Committee	Federal Communications Commission	3/1/2011	8/6/2012
FINANCE Committee	U. S. Department of Homeland Security	3/1/2011	12/13/2012
FINANCE Committee	U. S. Department of State	3/1/2011	12/31/2011
FINANCE Committee	U. S. Department of State	3/8/2011	12/31/2011
FINANCE Committee	U. S. Department of Homeland Security	3/21/2011	1/2/2012
FINANCE Committee	U. S. Department of Health and Human Services	4/15/2011	10/21/2011
FINANCE Committee	Internal Revenue Service	6/27/2011	6/29/2012
FINANCE Committee	Social Security Administration	7/11/2011	1/6/2012
FINANCE Committee	U. S. Department of Health and Human Services	8/1/2011	7/18/2012
FINANCE Committee	Internal Revenue Service	1/3/2012	6/29/2012
FINANCE Committee	Internal Revenue Service	1/18/2012	6/30/2012
FINANCE Committee	U. S. Department of Health and Human Services	2/3/2012	1/31/2013
FINANCE Committee	U. S. Department of the Treasury	2/20/2012	12/31/2012
FINANCE Committee	U. S. Department of Commerce	2/13/2012	12/31/2012
FINANCE Committee	U. S. Department of Transportation	2/27/2012	8/24/2012
FINANCE Committee	Office of Management and Budget	3/5/2012	1/4/2013
FINANCE Committee	Government Accountability Office	3/19/2012	2/28/2013
FINANCE Committee	U. S. Customs and Border Protection	3/26/2012	2/28/2013
FINANCE Committee	Internal Revenue Service	6/29/2012	9/26/2012
FINANCE Committee	U. S. Department of Homeland Security	7/26/2012	12/31/2012
FINANCE Committee	Congressional Research Service	10/4/2012	12/14/2012
FINANCE Committee	U. S. Department of State	10/22/2012	2/15/2013
FINANCE Committee	Central Intelligence Agency	2/4/2013	2/28/2013
FINANCE Committee	U. S. Department of Health and Human Services	2/11/2013	2/28/2013
FINANCE Committee	Social Security Administration	2/8/2013	2/28/2013
FOREIGN RELATIONS Committee	U. S. Department of State	3/1/2011	5/27/2011

FOREIGN RELATIONS Committee	U. S. Department of State	3/1/2011	7/30/2011
FOREIGN RELATIONS Committee	U. S. Department of State	3/1/2011	1/30/2012
FOREIGN RELATIONS Committee	U. S. Department of State	8/2/2011	8/3/2012
FOREIGN RELATIONS Committee	U. S. Department of the Treasury	9/20/2011	2/19/2013
FOREIGN RELATIONS Committee	U. S. Department of Defense	1/17/2012	6/15/2012
FOREIGN RELATIONS Committee	U. S. Department of State	2/9/2012	2/28/2013
FOREIGN RELATIONS Committee	U. S. Department of State	7/9/2012	2/28/2013
FOREIGN RELATIONS Committee	U. S. Agency for International Development	7/23/2012	2/28/2013
FOREIGN RELATIONS Committee	U. S. Department of State	9/18/2012	2/28/2013
FOREIGN RELATIONS Committee	Congressional Research Service	1/22/2013	2/28/2013
FOREIGN RELATIONS Committee	U. S. Department of State	2/19/2013	2/28/2013
HELP-Health,Educ,Labor,Pensions Committee	U. S. Department of Education	3/1/2011	9/30/2012
HELP-Health,Educ,Labor,Pensions Committee	U. S. Department of Health and Human Services	3/1/2011	12/28/2012
HELP-Health,Educ,Labor,Pensions Committee	U. S. Department of Veterans' Affairs	7/11/2011	12/9/2011
HELP-Health,Educ,Labor,Pensions Committee	U. S. Department of Defense	9/26/2011	3/26/2011
HELP-Health,Educ,Labor,Pensions Committee	U. S. Department of Health and Human Services	11/28/2011	5/27/2012
HELP-Health,Educ,Labor,Pensions Committee	U. S. Department of Labor	2/27/2012	9/30/2012
HELP-Health,Educ,Labor,Pensions Committee	Office of Management and Budget	3/26/2012	8/3/2012
HELP-Health,Educ,Labor,Pensions Committee	U. S. Department of Labor	7/16/2012	2/28/2013

HELP-Health,Educ,Labor,Pensions Committee	Government Accountability Office	1/28/2013	2/28/2013
HELP-Health,Educ,Labor,Pensions Committee	National Labor Relations Board	1/2/2013	2/28/2013
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Securities and Exchange Commission	3/1/2011	3/16/2011
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Department of Homeland Security	3/1/2011	7/22/2011
HOMELAND SECURITY & Govt. Affairs Committee	U. S. General Services Administration	3/1/2011	8/1/2011
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Department of Justice	3/1/2011	9/8/2011
HOMELAND SECURITY & Govt. Affairs Committee	Government Accountability Office	3/1/2011	10/21/2011
HOMELAND SECURITY & Govt. Affairs Committee	Government Accountability Office	3/1/2011	11/18/2011
HOMELAND SECURITY & Govt. Affairs Committee	Central Intelligence Agency	3/1/2011	12/31/2011
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Census Bureau	3/1/2011	12/31/2011
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Department of Homeland Security	3/1/2011	12/31/2011
HOMELAND SECURITY & Govt. Affairs Committee	Government Accountability Office	3/1/2011	1/2/2012
HOMELAND SECURITY & Govt. Affairs Committee	Government Accountability Office	3/1/2011	2/7/2012
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Department of Homeland Security	3/1/2011	1/12/2012
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Postal Service Office of Inspector General	3/1/2011	6/5/2012
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Coast Guard	3/1/2011	7/1/2012
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Customs and Border Protection	3/1/2011	12/31/2012
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Department of Homeland Security	3/21/2011	6/19/2012
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Department of Homeland Security	3/21/2011	2/28/2013
HOMELAND SECURITY & Govt. Affairs Committee	Government Accountability Office	4/1/2011	4/4/2012
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Postal Service Office of Inspector General	4/18/2011	4/18/2012
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Postal Service Office of Inspector General	5/9/2011	11/9/2011

HOMELAND SECURITY & Govt. Affairs Committee	U. S. Agency for International Development	6/6/2011	9/16/2011
HOMELAND SECURITY & Govt. Affairs Committee	Social Security Administration	6/30/2011	7/31/2012
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Customs and Border Protection	8/29/2011	12/21/2012
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Department of Defense	10/31/2011	1/3/2012
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Department of Homeland Security	1/3/2012	8/3/2012
HOMELAND SECURITY & Govt. Affairs Committee	Federal Deposit Insurance Corporation	1/3/2012	12/31/2012
HOMELAND SECURITY & Govt. Affairs Committee	Government Accountability Office	1/23/2012	1/23/2013
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Department of Commerce	1/17/2012	7/31/2012
HOMELAND SECURITY & Govt. Affairs Committee	Postal Regulatory Commission	1/17/2012	7/17/2012
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Department of Homeland Security	2/1/2012	8/3/2012
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Department of State	1/31/2012	7/31/2012
HOMELAND SECURITY & Govt. Affairs Committee	Government Accountability Office	3/26/2012	2/28/2013
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Coast Guard	4/30/2012	2/28/2013
HOMELAND SECURITY & Govt. Affairs Committee	Government Accountability Office	4/30/2012	2/28/2013
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Department of Homeland Security	5/14/2012	2/28/2013
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Postal Service Office of Inspector General	7/16/2012	1/2/2013
HOMELAND SECURITY & Govt. Affairs Committee	U. S. Department of State	9/18/2012	2/28/2013
JEC - Joint Economic Committee	U. S. Department of Treasury	3/1/2011	12/31/2011
JUDICIARY Committee	U. S. Department of Homeland Security	3/1/2011	5/27/2011
JUDICIARY Committee	U. S. Department of Homeland Security	3/1/2011	9/30/2011
JUDICIARY Committee	U. S. Department of Justice	3/1/2011	3/30/2012
JUDICIARY Committee	U. S. Department of Homeland Security	3/1/2011	6/4/2012
JUDICIARY Committee	U. S. Department of Homeland Security	3/1/2011	8/1/2012
JUDICIARY Committee	Administrative Office of the U. S. Courts	4/4/2011	2/28/2013
JUDICIARY Committee	U. S. Department of Justice	4/25/2011	8/3/2012
JUDICIARY Committee	U. S. Department of Justice	6/1/2011	2/28/2013
JUDICIARY Committee	U. S. Department of Justice	6/6/2011	2/28/2013
JUDICIARY Committee	U. S. Department of Justice	9/9/2011	12/31/2012

JUDICIARY Committee	U. S. Department of Justice	10/17/2011	9/22/2012
JUDICIARY Committee	U. S. Department of Homeland Security	11/21/2011	2/28/2013
JUDICIARY Committee	U. S. Department of Homeland Security	3/27/2012	2/28/2013
JUDICIARY Committee	U. S. Department of Justice	6/18/2012	2/28/2013
JUDICIARY Committee	U. S. Department of Homeland Security	10/9/2012	2/28/2013
JUDICIARY Committee	U. S. Department of Justice	10/29/2012	2/28/2013
JUDICIARY Committee	U. S. Department of Justice	2/25/2013	2/28/2013
SMALL BUSINESS Committee	Federal Reserve System	3/1/2011	8/15/2011
SMALL BUSINESS Committee	Small Business Administration	3/7/2011	7/1/2011
SMALL BUSINESS Committee	General Services Administration	12/1/2011	8/3/2012
SMALL BUSINESS Committee	National Archives and Records Administration	11/6/2012	1/31/2013
SMALL BUSINESS Committee	National Archives and Records Administration	11/6/2012	1/31/2013
Veterans' Affairs Committee	U. S. Department of Veterans' Affairs	6/22/2011	10/12/2011
Veterans' Affairs Committee	U. S. Department of Veterans' Affairs	12/6/2011	3/6/2012
Veterans' Affairs Committee	U. S. Department of Veterans' Affairs	2/13/2012	12/31/2012
Veterans' Affairs Committee	National Institutes of Health	4/23/2012	7/31/2012
Veterans' Affairs Committee	Government Accountability Office	8/6/2012	2/28/2013
Veterans' Affairs Committee	U. S. Marine Corps	1/7/2013	2/28/2013
Veterans' Affairs Committee	U. S. Department of Veterans' Affairs	2/4/2013	2/28/2013

SPECIAL RESERVES

For the 113th Congress, S. Res. 64 authorizes a special reserve fund within the appropriations account, "Expenses of Inquiries and Investigations." Requests for funding will be considered only when submitted by a committee chairman and ranking member for unanticipated, non-recurring needs and to the extent that appropriated funds are available for special reserves. Such requests shall be granted only upon the approval of the chairman and ranking member of the Rules Committee.

History of Special Reserves. When biennial funding cycles began in 1989, the Rules Committee authorized the use of unexpended funds from one authorization to the next. The Committee in 1991 informed all Senate committees in Senate Report 102–15, and during the debate on S. Res. 62 (102nd Congress), that committees could retain 50 percent of their funds unexpended as of February 28, 1993, to cover non-recurring needs that enhanced efficiency in the committee. When S. Res. 71, the omnibus committee funding resolution for the 103rd Congress, was considered by the Senate, it was amended to contain language that no committee of the Senate was permitted to carry forward unexpended balances beyond March 1, 1995. While S. Res. 54 (105th Congress) did not permit committees to carry forward funds, it did continue to provide a special reserve into which the unexpended balances of the committees were transferred, after obligations incurred during the prior funding period were paid.

In order to preserve the flexibility of the Committee on Rules and Administration to meet the unforeseen needs of Senate committees, S. Res. 49 and S. Res. 189 in the 106th Congress continued the practice of making special reserve funding available for unanticipated, non-recurring needs of committees when necessary.

In the colloquy of January 12, 2007, the Senate Leadership agreed for the 110th Congress that, under the circumstances of a continuing resolution for FY 07, to provide each ranking member, if requested, an allocation equal to 49 percent of the 10 percent administrative funds that were available to the committee chairman in the 109th Congress. A total of $4,794,387 was requested and authorized in the 110th Congress to fulfill the colloquy. This funding was added to the budget baselines of the respective committees for the 111th Congress.

In the Joint Leadership letter of January 15, 2009, the Leadership agreed that for the 111th Congress, 89 percent of special reserves would be available to each chair/ranking member for administrative expenses, if requested, to be allocated at a 60 percent to 40 percent ratio, majority/minority respectively. This allowed individual minority committee funding levels to remain unchanged, if special reserves were requested. Therefore, no committee budget was allocated to reduce the minority committee budget below that of FY 08.

The special reserves fund for the 111th Congress was almost entirely dedicated to fulfilling the guidance of the Joint Leadership letter and colloquy of January 15, 2009. Therefore, contrary to circumstances in previous Congresses, the Rules Committee had little flexibility with regard to additional requests from the special reserves fund. The Rules Committee determined that an additional

5 percent of special reserves may have been required to satisfy the intent of the colloquy and authorized use of those funds.

In the 111th Congress, S. Res. 73, which was agreed to on March 10, 2009, provided special reserves to be available to meet unpaid obligations which a committee may incur above the amount authorized.

In FY 09, for the period March 1, 2009, through September 30, 2009, $4,375,000 was originally made available. However, under the Leadership colloquy of January 15, 2009, $4,132,668 or 94 percent of the special reserves for FY 09 was committed from these funds to supplement the original authorization provided to each committee by each section of S. Res. 73 and therefore leaving only $242,332 in available funds for any committee to request.

On May 20, 2009, the Committee on the Judiciary wrote to the chair and ranking member of the Rules Committee and requested $600,000 to meet the unanticipated expenses it expected to incur following the announcement that Justice David Souter was resigning from the Supreme Court. This required the passage of S. Res. 152, agreed to May 19, 2009, which amended section 20(a)(1) of S. Res. 73 and increased by $500,000 to $4,875,000 the amount of special reserves available in FY 09. On May 21, 2009, the chairman and ranking member of the Rules Committee approved the request from the Judiciary Committee.

On April 23, 2010, the Committee on the Judiciary again wrote to the Rules Committee and requested $300,000 to meet the unanticipated expenses it expected to incur following the announcement that Justice John Paul Stevens was retiring from the Supreme Court. Sufficient funds were available for FY 10 and on April 29, 2010, the chairman and ranking member of the Rules Committee approved the request from the Judiciary Committee.

In the 112th Congress, no requests were granted for special reserves.

LEGISLATIVE REPORT BY SENATE COMMITTEES

Rule XXVI, section 8b of the Standing Rules of the Senate requires that, in each odd-numbered year, each committee shall submit to the Senate, not later than March 31st, a report on the activities of that committee during the Congress ending at noon on January 3rd of such year.

POLICY ON COMMITTEE WORK AND HOUSING FOR COMMITTEE STAFF

Pursuant to each committee's authorizing resolution, funds are made available from the Contingent Fund of the Senate to assist a committee in carrying out its powers, duties, and functions under the Standing Rules of the Senate. These responsibilities include holding hearings, reporting such hearings, and making investigations as authorized by paragraphs 1 and 8 of Rule XXVI of the Standing Rules of the Senate. Therefore, committee staff may not engage in work other than committee business.

In addition, it remains the policy of the Rules Committee that all staff paid by committee funds will be housed in committee space.

Space allocations will be strictly tied to authorized committee staff and detailed employees approved by the Committee on Rules and Administration.

COMMITTEE OFFICE AUTOMATION RESOURCES

The Senate Sergeant at Arms (SAA) will fund office automation needs for committees on a per capita basis, which includes authorized staff and detailed employees identified in the committee budget submission. This fund is referred to as the Economic Allocation Fund (EAF). Upon submission and approval by the Committee on Rules and Administration of staffing levels, committees will be able to purchase items to meet their business requirements from the standard, approved products available from the SAA. Non-standard hardware or software requests will be at committee expense and must include costs for maintenance, service, and support. Any non-standard purchases in excess of $500 must be approved in advance by the Rules Committee.

A committee chairman shall ensure that each full-time employee and full-time, authorized detailed employee on the committee be provided with a workstation and have appropriate access to related office equipment.

The funding levels provided will be sufficient to provide for regular replacement of hardware, as well as purchases of software updates. Any computers in excess of authorized levels must be returned to the SAA.

A committee that requests funding above and beyond the per capita basis is required to submit a complete office automation plan based on its business requirements and the level of authorized staff and detailed employees identified in the committee budget submission. To assist the Rules Committee and the SAA in accurately projecting computer services funding (acquisition, installation, maintenance, and support), a committee must complete the Information Technology Resources Worksheet to accompany its budget submissions. Upon review of these documents, the Rules Committee will notify the committee of the approved funding level.

In the use of these funds, the Rules Committee and SAA recommend all committee chairmen adopt energy-efficient office equipment, including virtual servers available through the SAA. These servers save space and reduce noise and heat in the office, support all critical continuity requirements of an office, and cost less than physical servers.

COMMITTEE OFFICE AUTOMATION RESOURCES

ECONOMIC ALLOCATION FUND—113TH CONGRESS

Committee	Allocation
Aging	$80,000.00
Agriculture, Nutrition, and Forestry	112,000.00
Appropriations	400,000.00
Armed Services	198,400.00
Banking, Housing, and Urban Affairs	208,000.00
Budget	214,400.00
Commerce, Science, and Transportation	268,800.00
Energy and Natural Resources	185,600.00
Environment and Public Works	198,400.00
Ethics	41,600.00
Finance	368,000.00
Foreign Relations	249,600.00
Health, Education, Labor, and Pensions	358,400.00
Homeland Security and Governmental Affairs	406,400.00
Indian Affairs	80,000.00

ECONOMIC ALLOCATION FUND—113TH CONGRESS—Continued

Committee	Allocation
Intelligence	140,800.00
Joint Economic	153,600.00
Judiciary	441,600.00
Rules and Administration	89,600.00
Small Business	121,600.00
Veterans' Affairs	105,600.00
Total	4,422,400.00

CONSULTANTS

S. Res. 64 specifies the funding available for committees to hire consultants, as otherwise authorized by statute.

COMMITTEE LEGISLATIVE ASSISTANCE

It is the position of the Committee on Rules and Administration that funds are already incorporated into Members' personal office accounts for the purpose of providing legislative assistance with committee duties.

The legislative assistance allowance was established in the 94th Congress by passage of S. Res. 60, agreed to on June 12, 1975. It authorized each Senator serving on a committee to hire staff to assist with committee work. This new authorization was preserved and continued in S. Res. 4 in the 95th Congress, when the Senate reorganized the committee system by passing amendments to the Standing Rules of the Senate regarding the jurisdiction and size of committees.

Later in the 95th Congress, the legislative assistance allowance was made permanent and codified into law by section 111 of P.L. 95–94. This provision, as amended by P.L. 100–137 and P.L. 102–392, currently provides funding for three positions in each Senator's office at an annual rate of $171,315 each for a total of $513,945 per office, or $51,394,500 for all 100 Senators in FY 13.

These funds may be adjusted each fiscal year by the authorized cost of living adjustment for Senate offices by the order of the President pro tempore.

ARCHIVING

Under Senate Rule XXVI(10)(a) and 2 U.S.C. 72(a)(d), committee records are the property of the Senate. At the end of each Congress, non-current committee records are transferred to the Archives in accordance with Senate Rule XI(1) and 44 U.S.C. 2118. To ensure the preservation of the Senate's permanently valuable records, the Rules Committee requests that each committee submit to the Rules Committee their National Archives Records Transfer Report. It is recommended that committees consult with the Senate Archivist on the proper preparation of electronic and paper records for permanent archive storage.

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